

# Christ Church C.E.(VC) Primary School



## Policy for special educational needs and disabilities (SEND)

**Agreed by governors: Feb 2020**

**Review date: Feb 2021**

**SENCO: Mrs K. Baines**

**Designated Governor: Dr K. Ward**

This policy is in line with the [SEND Code of Practice September 2014](#)

See also:

Christ Church School SEND Information Report [available here](#)

## **Aims**

All children and young people are entitled to an education that enables them to make progress so that they achieve their best, become confident individuals living fulfilling lives, and make a successful transition into adulthood, whether into employment, further or higher education or training ([CoP, paragraph 6.1](#))

Our aim at Christ Church C.E. (VC) Primary School is to provide a high-quality learning environment for all children, in which everyone is valued and given the opportunity to achieve and celebrate personal success whilst taking pride in being part of our school family.

### **Christ Church C.E. (VC) Primary school community believes that:**

- All pupils are equally valued and the school has high aspirations for all
- All pupils are the shared responsibility of all staff
- All pupils are entitled to a broad and balanced curriculum which is personalised and focused on outcomes.
- Teaching and learning will be adapted to suit the needs of learners and recognise different routes to achievement
- Early and accurate identification is essential
- There will be a flexible continuum of provision for pupils with SEND
- SEND and high needs funding will be used efficiently to ensure good progress of pupils with additional needs
- Staff will be given appropriate training to allow them to meet a wide range of needs
- Parents will be fully involved as partners in their child's education
- Pupils will be encouraged to give their views on what learning is like for them
- Governors should have access to information which will allow them to monitor and evaluate the effectiveness of the SEND policy

### **Objectives**

1. to set out the principles of Special Educational Needs provision
2. to explain the roles and responsibilities of everyone involved with SEN pupils
3. to outline the procedures involved in identifying and supporting children who have SEND.
4. to outline provision for SEN pupils

## 1. Principles

A child is defined as having Special Educational Needs (SEN) if they have a learning difficulty which calls for special educational provision to be made or if he or she finds it much harder to learn than children of the same age.

A learning difficulty means that the child either:

- a) has significantly greater difficulty in learning than the majority of children of the same age
- b) has a disability, which either prevents or hinders the child from making use of the educational facilities which are provided for children of the same age in a mainstream school.

[The SEND Code of Practice \(2014\)](#) recognises 4 broad areas of need:

### **Communication and Interaction**

- Speech, Language and Communication Needs (SLCN)
- ASD, including Asperger's Syndrome and Autism

### **Cognition and Learning**

- Moderate (MLD), severe (SLD) or profound and multiple (PMLD) learning difficulties
- Specific Learning Difficulties (SpLD), including dyslexia, dyspraxia and dyscalculia

### **Social, emotional and mental health difficulties**

- a wide range of social and emotional difficulties which manifest themselves in many ways. These may include becoming withdrawn or isolated, as well as displaying challenging, disruptive or disturbing behaviour.
- attention deficit disorder, attention deficit hyperactive disorder (ADHD) or attachment disorder.

### **Sensory and/or physical needs**

- Vision impairment (VI), hearing impairment (HI) or multi-sensory impairment (MSI)
- Physical disability (PD)

Special educational provision means educational provision, which is additional to, or different from, the provision made generally for children of the same age in a mainstream school. (xiii, xiv CoP 2014)

## 2. Roles and Responsibilities

The **Governing Body**, in cooperation with the head teacher, oversees the school's approach and provision for children with SEN, establishing appropriate staffing and funding arrangements and maintaining an oversight of the school's work. There is a **named governor** for SEN meets with the SEN co-ordinator (SENCO) to discuss and evaluate the success of the school's provision. The named Governor is **Dr Kate Ward**.

The **Headteacher**, Mrs D. Cooper has the overall responsibility for the provision and progress of learners with SEND. Responsibility for coordination of Inclusion and SEN provision is delegated to the SENCO.

The **SENCO**, Mrs K. Baines is responsible for coordinating the day-to-day provision of education for pupils on the SEND register.

**Class teachers** are responsible for the progress and development of all pupils in their class.

**Teaching Assistants** report to teachers and the SENCO about the progress and development of any of the children that they work with, either in the classroom, or in intervention groups.

## 3. Procedures

### Initial Identification

High quality inclusive teaching and whole school systems for assessing, planning, implementing and reviewing progress are in place for all pupils.

Where internal tracking systems show that progress has slowed or that the teacher and/or parents have concerns about progress in core subjects, development or behaviour, a 'short note' is recorded. (CoP 6.39).

Additional or different support will be identified and put in place. As part of this process, the SENCO and teacher may gather additional information using diagnostic and standardised assessments and this may also include an early discussion with pupil and parents. A clear date for reviewing progress is agreed.

### **Adding a child to the SEND Register**

Where the child is still not making expected progress after 2 cycles of support as outlined above, the child may be identified as having SEND. They will then be added to the SEND Register in consultation with parents/carers. An [individual provision map](#) is put in place for all children on the SEND register. These are reviewed regularly with the child, teacher, SENCO and parents/carers using the graduated approach:

### **SEND Support – Graduated Approach (Assess / Plan / Do / Review)**

#### **Assess**

- Parent and pupil views are sought.
- Teacher assessment / progress and attainment data is gathered.
- Records of response to interventions gathered if applicable.
- Advice from other support services sought if available.

#### **Plan (Individual Provision Map)**

- Personalised outcomes will be agreed and small steps identified.
- Additional and different provision – evidence-based or highly personalised interventions is identified to support the child to meet the outcomes.
- Agreed actions, pupil / family / school identified

#### **Do**

- The plan will be implemented and agreed actions carried out.
- Interventions and provision are monitored.

#### **Review**

- Review meetings are held involving the parents & child/or pupil views.
- Class teacher and SENCO continue to monitor effectiveness.
- Parents and pupil views are carefully considered.
- Outside agencies may be requested and involved with parental consent.

Reviews take place at least once every term. The Assess/Plan/Do/Review cycle is then repeated.

### **Removing a child from the SEND Register**

SEN support may no longer be required if the attainment gap has diminished or the child has made accelerated progress with their wider development or social needs in order to make a successful transition to adult life. This will be discussed with parents / carers and an exit strategy will be put in place.

### **Education, Health and Care Plans (EHCPs)**

Where the child requires SEN support, adjustments and resources in order to meet their needs beyond that which can be reasonably provided within school, a request for an Education, Health and Care assessment (EHCAR) may be made to the Local Authority. If accepted, the LA will then carry out an assessment in consultation with parents and other relevant professionals. The outcome of the assessment may be in the form of advice to the school, or it may be an Education, Health and Care Plan (EHCP) which will set out the provision that the child requires to meet their needs in school.

Further information can be found at: <https://www.northyorks.gov.uk/all-about-education-health-and-care-plans-and-requesting-assessment>

## **4. Approaches**

### **Whole school approaches:**

- All staff contribute to the completion of whole school provision maps and ensure that strategies are implemented to ensure quality first teaching for all
- Regular communication takes place between class/ subject teachers, TAs, SENCo, parents and pupils to ensure good progress
- All staff have appropriate access to up to date information about pupils with additional needs
- The SENCO offers advice on differentiation to all staff
- Pupils are supported alongside their peers whenever possible
- All pupils are encouraged to join in extra-curricular activities
- All students have individualised targets
- The training budget for staff is transparent
- Provision for pupils with SEND is reflected throughout school self-evaluation
- The complaints procedure is transparent and easily available to parents

- Good access arrangements are made so that all pupils can demonstrate their full potential in tests and exams
- School uses the local authority's local to inform the school offer. This is published on the school website as part of the governors' SEN information report, available from:  
<https://www.christchurchschoolskipton.org.uk/send-special-educational-needs-and-disabilities>

#### **Individualised approaches:**

- Additional interventions will be implemented as necessary and these interventions will be monitored and evaluated
- Additional help will be sought appropriately from EPs, EMS, ESWS etc.
- Some pupils will have individualised provision maps, behaviour plans, risk assessments or health care plans, some pupils may be allocated a key worker
- Person-centred reviews will be held regularly with families, considering acceptable meeting times. The parents and pupil will be respectfully listened to and their views will inform personalised learning pathways.
- TAs will be trained so that they can encourage and support pupils, regardless of communication needs, to make their views known.
- Transition arrangements will be personalised to support additional need
- The SENCo will be appropriately qualified and have the skills required to meet statutory duties.
- Designated finances will be used appropriately to meet needs without reducing independence.
- Staff training will reflect the needs of the current school community
- Parents will be given clear routes to access support, and be encouraged to bring a supporter to meetings if desired
- The school will follow the latest statutory guidance, currently the CoP 2014

### **5. Monitoring and evaluation**

#### **Monitoring and evaluating performance:**

Monitoring and evaluating the progress of pupils with SEN is an integral part of our whole school system to monitor and evaluate achievement, teaching, behaviour and leadership and management. However, to ensure good life outcomes for this vulnerable group, additional, focused monitoring takes place. This includes:

- Monitoring and evaluating of interventions, including their value for money
- Forensic analysis of data examining the progress of different vulnerable groups
- Learning walks and pupil interviews to evaluate the effectiveness of the strategies listed on provision maps
- Completion of statutory functions by the SENCO related to referral for Education Health and Care Plans, termly meetings and annual reviews.
- Work scrutiny with selected pupil groups
- Focused monitoring by the SENCo, LA adviser, SEN governor
- Detailed discussions with families and pupils
- Progress through a variety of transitions
- Attendance and exclusions analysis
- Feedback from support agencies and Ofsted
- Local authority analysis of information and data about the school

**The governing body evaluate the work of the school by:**

- Appointing an SEN governor who is a champion for pupils with SEND
- Monitoring data with respect to vulnerable groups
- Challenging the leadership through informed questioning
- Undertaking learning walks in school with a focus on SEND
- Meeting with parents and pupils
- Ensuring there is appropriate continuing professional development taking place for all staff with regard to SEND
- Holding the school to account for its use of SEN funding

**Key contacts:**

Mrs Diane Cooper, Headteacher [headteacher@christchurch.n-yorks.sch.uk](mailto:headteacher@christchurch.n-yorks.sch.uk)

Mrs Karen Baines, Inclusion Leader/SENCO [kbaines@christchurch.n-yorks.sch.uk](mailto:kbaines@christchurch.n-yorks.sch.uk)

Dr Kate Ward, Governor [kward@christchurch.n-yorks.sch.uk](mailto:kward@christchurch.n-yorks.sch.uk)

SEND Governor:

Signature:

Date:

Review date:

## Appendix – Individual Provision Map



### Special Educational Needs (SEN) Support Plan



Name	Year / Class	Area of need(s)	Plan Number	Plan Date	Review Date

Strengths

Challenges/needs/ what is the barrier to their learning/ outcomes sought?

Targets (linked with challenges/needs /outcomes sought)		
1		•
2		•
3		

Provision (State how the target will be implemented: strategies to be used/adjustments/approaches/resources/ support/interventions/when/how often/who will deliver etc.)		Expected Impact
1		
2		
3		

### Review

Review of Targets				
	Pre assessment (Where was the CYP at start of plan)	Post assessment (Where is s/he now)	Impact/actual outcome	Comments
1				
2				
3				

Child / Young Person View

Parents Views

My child has SEND, and this school gives them the support they need to succeed: (Please circle)

Strongly Disagree	Disagree	Agree	Strongly Agree
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Parental Signature